



TRACC OPEN HOUSE EVENT RAIL MAINTENANCE FACILITY (RMF) MAY 25, 2022

INFORMATION FOR PARTICIPATING ORGANIZATIONS

Thank you for participating in the first TRACC open house event, hosted by San Joaquin Regional Rail Commission (SJRRRC) in partnership with Sacramento City College. We ask that all participating organizations carefully review this important day of event information. In addition, you will find instructions for arrival/check-in, assistance for unloading, parking and maps, and day of event SJRRRC staff contact information.

For more information about SJRRRC's TRACC open house please email: Tamika@acerail.com.

GENERAL EVENT INFORMATION

TRACC open house 2022 will take place on **Wednesday May 25, 2022, from 5:00pm to 7:00 p.m.** at the RMF parking lot. This year's event features guest speakers from key participants, discussions with rail HR departments, City officials, tours of the RMF and much more! Restroom facilities can be found inside of the RMF on the first floor. Please make sure to check in with SJRRRC staff upon arrival. You will be directed to a table location and will receive a table and two (2) folding chairs. SJRRRC staff will be on site to assist with transporting event materials and equipment to and from cars.

For DAY OF EVENT questions/issues:
Please contact Tamika@acerail.com
Direct: (209) 944-6268 Cell: (209) 561-3228

VENDOR CHECK IN

Check in begins promptly at 3:00pm and ends at 4:00pm. Once on the facility grounds, please locate the SJRRRC vendor information booth at main entrance of RMF building (see event map.) Organizations will receive their table number upon check-in. Tables will be set-up in advance and numbered.

Accordingly, we ask that you do not unpack or set up materials for your table before checking in with SJRRRC staff.

TERMS OF AGREEMENT

Upon registration, you have agreed to attend TRACC open house 2022 at the RMF. You will be responsible for being punctual to the event, being present throughout the duration of the event, bringing your own supplies and materials, and providing ample notice of cancellation. All participants must register for this event and be approved by SJRRRC participate during the open house.

